

This Is Not Art is looking for committed people to fill key organisational (volunteer) roles for 2008. Its an amazing opportunity for you to get involved in a vibrant, independent national festival, meet amazing people, develop your skills - everything except get paid!

So, if you're a keen local who wants to roll up their sleeves and get involved in the country's most exciting cross-practice arts festival we want you to join our team. Getting involved at this stage means you can contribute to planning, promoting and developing the festival – a perfect opportunity to get hands-on experience, test yourself, or share your talents.

Sunday Fair Co-ordinator/s – manage a lovely one day event in Civic Park: music stage plus artists market & publishing/indie design/record label fair. Full event management opportunity, including artist liaison, research, promotion, site management & styling. Awesome day which is the highlight of the festival for many – put your stamp on it!

Role Description

Works with Festival Co-ordinator, Zine Fair Co-ordinator, Design Fair co-ordinator
Supported by other volunteers and student placement

1. Co-ordinator Artists Markets – maintain and develop database, manage registrations, feed into publicity campaign, promote the event, outreach to likely stallholders and audience
2. Work with Festival Co-ordinator and Marketing co-ordinator to produce promo materials (poster)
3. Develop Site plan for Civic Park
4. Invite and liaise with Food Vendors to service the park
5. Make relevant arrangements with NCC for keys to power boxes
6. Advise volunteers manager of volunteer needs and rosters
7. Manage site set up and pack down, alongside the Festival Co-ordinator
8. Liaise with Production crew and Stage manager re the stage
9. Waste Management Plan – signage, ordering bins, volunteer roster
10. Décor – flags banners etc – theme and beautify the site

To apply

Email [marni\[at\]thisisnotart.org](mailto:marni@thisisnotart.org) with the position title and your name in the header.

Send:

- up to date cv (no more than 2 pages, & including name & phone contact for 2 referees)
- cover letter outlining how you fit the bill and why you want the gig.

Expressions of Interest invited until Friday 17 May.

Additional volunteer positions for the festival will be advertised in the following months – production assistant, events manager, sound engineer, events assistant, stage manager, bar staff, etc. Stay tuned!

NOTICE:

Intention to Advertise - Festival Co-ordinator, paid part-time (24 hrs/wk)

The Octapod Association intends to advertise the **This Is Not Art Festival Co-ordinator** position this coming June, in local and national publications. This is a **paid part-time** position with the Octapod Association. The successful applicant will begin in the role with a handover prior-to, throughout, and after this years festival. **Applicants with previous experience working on This Is Not Art festival will be highly considered.** The full position description and job offer will be advertised in June.